

NORTH MONTCO TECHNICAL CAREER CENTER
Retail & Distribution/Parts & Service

The Retail & Distribution/Parts & Service Program is intended to serve the traditional, as well as the non-traditional, student interested in pursuing a career in either the Automotive Parts & Service Industry or many other retail trades. These students will be responsible for the complete operation of a parts department from which the trade areas will receive the majority of their parts and supplies.

What you will learn:

- Automotive parts and systems identification
- Customer Service
- Tools and fasteners
- Measuring
- Stocking
- Shipping and receiving
- Inventory control
- Cataloging and pricing
- Sales policies and procedures
- Sales promotion
- Point of Sale
- Forklift operations
- Marketing

Certification students can earn:

- ASE Parts Specialist (Automotive Service Excellence)
- Forklift Operator
- SP/2 Safety and Pollution Prevention

Career possibilities:

- Counter Service Personnel
- Delivery Person
- Department Manager
- Shipping/Receiving Associate
- Retail Sales Operator
- Forklift Operator

Career possibilities with additional education:

- Outside Sales Representative
- Purchasing Representative
- Store Manager
- Store Owner
- Business Owner

Uniform/equipment list:

- Power and Transportation Cluster uniform shirt (**shirt must be purchased from the NMTCC Power and Transportation Cluster**), safety glasses, 1" binder and pencil, SkillsUSA dues (\$30)
- Tan cargo pants with black belt
- Hard sole leather shoes/boots.
- Jeans, shorts, sneakers or street shoes are NOT acceptable.
- Work boots (\$20-\$30)
- USB flash drive (also known as a jump drive or memory stick) (\$10-15)

Physical Criteria:

- Manual dexterity
- Heavy lifting
- Strong eye/hand coordination
- Physical stamina/strength

North Montco Technical Career Center, 1265 Sumneytown Pike, Lansdale, PA 19446
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Northern Montgomery County Technical Career Center does not discriminate in regard to race, color, age, national origin, sex, disability, or any applicable Federal Statute. Inquiries should be made to the Director, North Montco Technical Career Center.